

Virginia Manufactured Housing Board Meeting  
Thursday, April 14, 2016

VHC  
4224 Cox Road  
Glen Allen, VA 23060

**DRAFT MINUTES**

**Members Present**

Mr. Ben Flores, Chairman  
Mr. David C. Bridges  
Ms. Shawna J. Cheney  
Mr. Walter Cleaton  
Mr. Allen W. Dudley  
Mr. James W. Roncaglione  
Ms. Cindy Ferreira Tomlin

**Staff Present**

Mr. Justin Bell, OAG  
Ms. Cindy Davis  
Mr. Lorenzo Dyer  
Mr. Eric Leatherby  
Ms. Valrae Negley  
Ms. Jane Terry

**Members Absent**

Mr. Jim Carver  
Mr. Dennis Jones

**Visitors to Address the Board**

Mr. Tyler Craddock with  
VAMMHA

The meeting of the Virginia Manufactured Housing Board was called to order by Chairman Ben Flores at approximately 10:15 a.m. A quorum was present.

There was a motion to approve the minutes from the February 18, 2016 meeting made by Mr. Roncaglione. The motion was seconded by Ms. Cindy Tomlin. The motion passed by unanimous vote.

There were no Public Comments.

There were no Committee Reports.

Report of the Deputy Director, Cindy Davis – Ms. Davis acknowledged Secretary Lorenzo Dyer's upcoming retirement and the board members recognized him for all of his hard work over the years with this board. Ms. Davis also introduced Eric Leatherby as the next Secretary to the VAMHB. He will be voted into this position at the next Board meeting as required, according to the requirements of the By-Laws.

The code update process has started. The Board of Housing and Community Development did approve the NOIRA at their March meeting. It should be published in the Virginia Register on April 18. The workgroups have already started and as soon as the Transaction Recovery Fund regulations are finalized, a NOIRA will be submitted for them as well.

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Old Business - A discussion of the cases before the VAMHB cases from the February 18, 2016 board meeting was led by Justin Bell, OAG. A question was asked regarding cases where money is awarded from the Transaction Recovery Fund and the Regulant never repaid it and is still active and still selling in the industry without paying the penalty.

There is a provision of the APA 2.2.40-23 that allows Final Orders to be recorded as judgments of the Circuit Court. This would allow the opportunity to go to the Division of Debt Collection and place a lien on the person so as a means to collect the debt that is held against them. Justin Bell, OAG will confer with the Division of Debt Collection for the specific language to add to Final Orders of the Board.

It is the order of the OAG that the \$22,000.00 specified in the Final Order #T-2014-14 to Mr. Terry M. Tatum be paid from the Manufactured Housing Transaction Recovery Fund. The payment should be released to Mr. Tatum immediately.

It was discussed that there may be another case or other cases coming before the Board concerning actions of the same Regulant, Budget Homes, LLC.

New Business: The discussions continued concerning the review of proposed changes to the VAMHLTRF Regulations.

The scheduled location, date, and time of the next meeting of the Manufactured Housing Board will be as follows:

Location:

Virginia Housing Center  
4224 Cox Road,  
Glen Allen, VA 23060

Date and Time:

Thursday, June 16, 2016  
10:00 a.m.

A motion was made by Mr. Ben Flores to adjourn the meeting. The motion was seconded by Mr. Kris Bridges and was carried by unanimous vote.

The board adjourned at approximately 2:20 p.m.